2020-01 Approval of Agenda

Upon motion by Kool, 2nd by, VanAllsburg, the agenda was approved at 4:04 p.m.

2020-02 Consent Agenda

Upon a motion by Petzak, 2nd by Barry, the consent agenda items were approved.

2020-03 Budget Performance Report

Assistant Director Cook presented reports on the budget through December 31, 2019.

2020-04 DIRECTOR’S REPORT: January 2020

1. Staffing: Amanda Shephard has transferred from a page position to an aide position in Children’s and Teen’s Services, Nathan Longfield and Sarah Risendorph are both joining us within the next week as pages in the Public Services Department.

2. Staff is working on a plan for relocating the North Side Branch. The North Branch team has toured the temporary facility, we are developing plans for layout and will need to have some work done with electrical and data. I have received bids from Two Men and a Truck and Boers storage and transfer to help us with the move. Suggested date for the move are April 20-25.

3. Lemonjellos: As you are probably aware Lemonjellos has “resigned” from the library café space. We are going to have AD Bos deliver and maintain snack and soda vending machines while we decide our next move.

4. Michigan Library Privacy Act Legislation Update: Please consult the letter with the opinion on SB 611 based on the feedback of members. More will come soon.

2020-05 Committee Reports

Policy/Personnel committee met on January 9, 2020; next meeting will be rescheduled due to Spring Break; Finance Committee next meeting is February 13, 2020 at 4:00; Building Committee is scheduled for March 12, 2020 if necessary.

2020-06 Bids for Construction – presented by GDK
Upon a motion by Becker, 2nd by VanAllsburg, a motion passed to approve the Control Cost Estimate as outlined by GDK and authorize the director to sign both the Control Cost Estimate and the Notice of Commencement on behalf of the library.

2020-08  **AED Policy**

Upon a motion by Kool, 2nd by VanAllsburg, a motion passed to adopt an AED policy as presented.

2020-09  **Opioid Antagonist Policy (Narcan)**

Upon a motion by VanAllsburg, 2nd by Kool, a motion to adopt an opioid antagonist policy as presented.

2020-10  **North Branch Closure in Advance of Relocation**

Upon a motion by Petzak, 2nd by Barry, a motion was approved to close the North Branch from April 20 – 25 in order to facilitate moving to a relocated facility at the West Shore Mall, a move that will last for the duration of the renovation.

2020-11  **Bylaws Review**

Upon a motion by Becker, 2nd by VanAllsburg, a motion passed to send the bylaws review to the policy committee for committee review.

2020-12  **Gifts**

Upon a motion by Petzak, 2nd by VanAllsburg, a motion passed to accept with thanks all gifts to the library from the previous month.

2020-13  **Adjournment**

Upon a motion by Kool, the meeting adjourned at 4:55 p.m.

Submitted by Sara DeVries, Community Relations Manager, Board Clerk