

**HERRICK DISTRICT LIBRARY BOARD MINUTES  
FISCAL YEAR 2023-2024 PUBLIC BUDGET HEARING  
MAY 2023**

Holland, Michigan  
May 25, 2023

**Members**

**Present**

Kleinheksel, Becker, Dewey, Kool, Marroquin, Petzak, Rutan, VanAllsburg

**Members**

**Absent**

**Staff**

Director Kooiker, Assistant Director Williams, Youth Services Manager Rios, Collection Development Manager Walstra

**2023-41**

**Called to Order**

The hearing was called to order by roll call vote at 4:00 p.m.

**2023-42**

**Public Comments**

There were no public comments.

**2023-43**

**Adjournment**

Upon motion by Kool, 2<sup>nd</sup> by Rutan, the hearing was adjourned at 4:01 p.m.

*Submitted by Sara DeVries, Community Relations Manager, Board Clerk*

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**2023-44**

**Approval of Agenda**

Upon motion by Marroquin, 2<sup>nd</sup> by VanAllsburg, the agenda was approved at 4:02 p.m.

**2021-45**

**Consent Agenda**

Upon motion by Dewey, 2<sup>nd</sup> by Petzak, the consent agenda items were approved.

**2023-46**

**Citizens' Comments**

- Public comment was given by Ann Henriksen
- Public comment was given by Gwen Veltema Klemm
- Public comment was given by Dena Arner
- Public comment was given by Joe Spaulding
- Public comment was given by Belinda Coranado

**2023-47**

**Friends of HDL Report**

DeVries and Kooiker shared news of the upcoming book sale 6/13-6/17, and reported on the Friends' plans to move out of the bookstore and close for the renovation.

**2023-47**

**DIRECTOR'S REPORT: May 2023**

1. Staff: I am so proud of the Herrick DL staff. I have been helping do a little bit of shifting to understand what this will be during the renovation and have had the opportunity to observe staff and patrons as I am doing so. The staff are amazing. They do the regular work of the library and so much more. They are patient and knowledgeable as they assist patrons on the computers. They are thoughtful as they help and recommend resources to patrons, and the resources are varied in format and scope. They listen to those who just need a listening ear. They create and execute thoughtful programs for all ages. We have had miniature horses here this week to introduce the summer reading program, have had a writers' workshop and an informative program on nutrition and sugar

consumption. We have demonstrated VR to those who walked in the library and were interested. We have welcomed and given cards to ESL adults and classrooms of kids. Our teams have been visiting every elementary classroom in the West Ottawa District. Other team members have been working extra time to make sure the outreach team has the pamphlets and needed support for visits. And on top of all of that, the staff have been working on getting ready for the renovation project: weeding and moving collections and shelving, moving extra furniture and reviewing files.

2. Management team has been working on plans for the first phase of renovation. The first phase will be working on the southwest corner of the main floor, the children's half of the second floor and the Groundworks and CDR areas of the lower level. We are planning who and what will be moving during the first phase and what services we can and cannot offer during this time period. We will still have some study rooms available, computers will be available, but we will not have any programs happening in the auditorium or the main floor meeting rooms. They will be repurposed as collection space and staff space during the first phase.
3. We are experiencing some phone issues right now and have been working for several weeks to resolve those issues. In some cases, the person on the other end of the phone can hear us but we cannot hear them, or vice versa.
4. In May we celebrated with employees who hit milestone anniversaries in 2022

**2023-48      President & Trustee Comments**

President Kleinheksel acknowledged the staff members continued work despite the current obstacles. Kleinheksel also shared that previous past board president John Meengs recently passed. The library and board offered condolences to the family.

**2023-49      Committee Reports**

Building Committee: met with Lakewood Construction on May 24, 2022, no June 2022 meeting scheduled; Finance Committee met on May 8, 2023, next meeting is August 10, 2023; Policy/Personnel next meeting is July 13, 2023

**2023-50      Resolution to Adopt Budget for FY2024**

Upon a motion by Becker, 2<sup>nd</sup> by Kool, a motion passed to adopt the budget for the 2023-2024 budget year as proposed.

**2023-51      Resolution to Amend the Budget for FY2023**

Upon a motion by Dewey, 2<sup>nd</sup> by Rutan, a motion passed to amend the budget for the 2022-2023 budget year as proposed.

**2023-53      Closed Session**

Upon a motion by Becker, 2<sup>nd</sup> by VanAllsburg, a motion passed by roll call vote to enter into closed session for strategy and negotiation session connected with the negotiation of a collective bargaining agreement.

**2023-54**

**Return from Closed Session**

Upon a motion by Kool, 2<sup>nd</sup> by Dewey, a motion passed by roll call vote to adjourn closed session

**2023-55**

**Adjournment**

Upon a motion by Dewey, the meeting was adjourned at 5:26 p.m.

*Submitted by Sara DeVries, Community Relations Manager, Board Clerk*