

HERRICK DISTRICT LIBRARY BOARD MINUTES

August 29, 2024 | Holland, Michigan

Members Present Marroquin, Becker, Dewey, Kleinheksel, Kool, Rutan, Van Allsburg

Members Absent Petzak

Staff Director Kooiker, Assistant Director Williams

2024-67 **Approval of Agenda**

Upon motion by Kool, 2nd by Rutan, the agenda was approved at 4:31 p.m.

2024-68 **Consent Agenda**

Upon motion by Rutan, 2nd by Dewey, the consent agenda items were approved.

2024-69 **Citizen's Comments**

There were no citizen's comments.

2024-70 **Friends of Herrick District Library**

The Friends of HDL met on Friday last week. Save the date of Friday, November 22 as the potential date for the annual dinner at Beechwood. This is their first-choice date for the event, it's just not yet confirmed.

2024-71 **Director's Report: August 2024**

1. Personnel: The two Groundworks assistants have been hired: Faith has been on the job for a few weeks and Alex will start within the next two weeks. The addition of these two staff members to Groundworks will allow Groundworks to be open more hours and have even more diverse programming. We have also hired three new pages – Lindsey, Kyle and Angie and promoted Casey to library aide and will have Dwayne back from medical leave next week.
2. Teen space on the second level is open. Special thanks to several teen volunteers who helped us relocate their collections from the Children's Activity Room to their new space. Some of the new teen furniture has not arrived yet (due on October 7) and some finishing touches need to be added but the space is open.

3. Lego Lab is now available for patrons to use. The room is booked in the same way as the study rooms. It is an exciting new space for our patrons.
4. Classroom on the main floor is also complete and we are working to update the web site to reflect this new area and are discussing the default setup for the room. We are currently using the space for library or staff programs and I anticipate we will open it for public booking in the next month or so.
5. Audit has already started with the auditors being onsite next week.
6. Staff Inservice Day: Just a reminder that Library Board approved the closure of the buildings for October 14, 2024 for our staff in-service day. Management team has been working on planning that day of learning and connection and we are looking forward to it. Both buildings will be closed all day that day.
7. Summer programming has ended with some very positive results. The prize book pickup was staged similar to the old Scholastic book fairs and was well received. Statistics will be coming soon.
8. Elections – Both Port Sheldon and Olive townships had ballot questions for library service on the August Ballot. Port Sheldon's question passed, Olive Townships did not. Olive Township had a contract with Howard Miller Library. We will continue to see what the want of the township is for that population but our board policy has been that we will not sell non-resident cards to people living in townships that are contiguous to ours. The current service for both Townships does not expire immediately – it is about a year out and there may be other solutions by then.
9. We will be having some work done on the pavers near the front entrance. Several of them are cracked or gone due to the salt and weather eroding them. We hope to have this work done before winter.

2024-72 President/Trustee Comments

President Marroquin informed the board that committee assignments will be reviewed next month.

2024-73 Committee Reports

Finance Committee - next meeting is November 14, 2024; Policy/Personnel next meeting is October 10, 2024. Meetings start at 4:30.

2024-74 Gifts

Upon a motion by Kleinheksel, 2nd by VanAllsburg, a motion passed to accept with thanks the gifts to the library from the previous month.

2024-75 Adjournment

Upon a motion by Dewey, the meeting was adjourned at 5:06 p.m.

Submitted by Aaryn Bierly, Children's Librarian