

Code of Patron Conduct

Herrick District Library supports the right of all individuals to use the library safely and without discrimination. In order to properly maintain a clean, safe, and comfortable environment for our patrons and staff, the Board of Trustees has adopted the following rules and responsibilities:

1. Obey all laws, local ordinances, and library policies.
2. Respect other patrons and employees. Do not annoy or harass other people, engage in loud or disruptive conduct, or cause a disturbance.
3. Offensive, injurious, or threatening language, behavior, or gestures will not be tolerated.
4. Stealing, defacing, or damaging library equipment, materials, or facilities is not allowed.
5. To protect your personal belongings, do not leave them unattended.
6. For your children's safety, do not leave them unattended.
7. Guardians are responsible for ensuring those in their charge follow the library's policies and may not use the library in place of a care facility.
8. Proper attire, including, but not limited to, shirt and shoes, is required. For your safety, wooden shoes and skates are not allowed.
9. Eating is only permitted in designated areas. Beverages are permitted only in covered containers.
10. The library property is a smoke-free and drug-free space.
11. Public disturbances caused by intoxication will not be tolerated. The use or possession of alcoholic beverages is prohibited, except with the approval of the Library Director.
12. Pets are not allowed in the library. Only service animals are permitted.
13. Sleeping and/or laying down is not allowed.
14. Weapons, dangerous objects and items that could potentially be used as weapons are not allowed on library property. The possession of any firearm, other than a lawfully possessed firearm, is prohibited in the library.
15. Disruptive smells or odors are not allowed.
16. Solicitation inside of the library is not allowed for any reason.
17. Those seeking signatures on petitions may only position themselves at either side of the bottom of the stairs at the Main Library entrance and may not behave in a manner that disrupts the quiet of the Library, restricts free access to the building, or may be perceived as aggressive or intimidating.

It is the responsibility of the Herrick District Library staff to insure the rights of all individuals to use the library as intended. Patrons who violate these rules and responsibilities will be asked to leave the library. They can appeal this decision by contacting the Library Director.

Adopted by the Board, August 28, 1986. Amended October 26, 2000, February 26, 2004, April 30, 2009, March 21, 2013, February 24, 2017, October 28, 2021, October 26, 2023, April 25, 2024.