

**HERRICK DISTRICT LIBRARY BOARD MINUTES
JUNE 26, 2025, 4:30 PM
Holland, Michigan**

Members Present Kleinheksel, Becker, Dewey, Hillen, Petzak, Van Allsburg

Member Absent Marroquin, Kool

Staff Director Kooiker, Assistant Director Williams

2025-51 Approval of Agenda

Upon motion by Dewey, 2nd by Becker, the agenda was approved at 4:31 p.m.

2025-52 Consent Agenda

Upon motion by Dewey, 2nd by Becker, the consent agenda items were approved.

2025-53 Citizen's Comments

There were no citizen's comments.

2025-54 Friends of Herrick District Library

The Friends are currently hosting their annual book sale. Tomorrow's hours are 9:30 – 5:30 with the bag sale (fill your own bag for \$5) on Saturday from 9:30-12.

2025-55 Director's Report: June 2025

1. **Lakeland:** Lakeland is exploring a new Integrated Library System to see if there are significant improvements in systems that might enhance the user experience. The plan of service is being modified to make sure that the Library Patron Privacy Law is part of every new employee training. Board members should also be aware of the patron privacy law. I will provide a copy of that law to you for your review.
2. Lib Cabinet Book Vending machine for Holland Recreation center is being delivered this week and will be ready to go when the rec center opens in July. The machine uses RFID and this will mean that only Herrick items, not Zeeland or

Grand Haven items, may be returned to this machine. The machine makes those items immediately available to the next patron. This is a different type of machine than we currently have at the Dragonflies or Community Action House and is inside of the Rec Center Building.

3. Fillmore township will be placing a library millage on their November Ballot. Our contract is still with the Township and this millage, if it passes, will not be paid directly to the library but it will influence the Township's future decision on continuing library service.
4. Construction: Power washing of the building is complete and the construction company should be finishing the sealing of the Limestone sometime early next week.
5. We received 200 bus passes from MAX in a collaboration to help give access to families with transportation obstacles get to the library. Sara and her team are developing the method to give out these passes appropriately.
6. We are updating the phone tree for the library to help us answer phones in a better way. This will be in place by next week.
7. Friends book sale is happening this week. Please stop by and help support our Friends!
8. Summer Reading program is underway. The Theme is "The Trust is Out There" and we are partnering with the Ottawa county parks as well as Holland City Parks department for summer fun with reading.

2025-56

President/Trustee Comments

Van Allsburg received feedback from a community patron about the need for more handicapped parking.

Kleinheksel expressed appreciation that the recreation center will open in Holland Township, along with another 24-hour branch.

Williams shared the 2025 strategic goals outcomes, including the top three: Summer Reading, Information Integrity, and Displays and Merchandise.

2025-57

Committee Reports

Finance Committee next meeting is August 14, 2025; Policy/Personnel next meeting is July 10, 2025

2025-58

Property Purchase

Upon a motion by Becker, 2nd by Van Allsburg, a motion was approved authorizing the library to make a contingency offer for the property on the west side of the main library parking lot along 13th Street up to \$230,000, in addition to fees not to exceed \$5,000.

2025-59

Director Search Firm

Upon a motion by Becker, 2nd by Van Allsburg, a motion was approved to have the executive committee (president, vice president, and treasurer, in addition to another representative determined by the president) to discuss the selection of search firm services to fill the upcoming director position vacancy.

2025-60

Gifts to the Library

Upon a motion by Becker, 2nd by Petzak, a motion passed to approve the gifts made to the library in the previous month.

2025-61

Adjournment

Upon a motion by Hillen the meeting was adjourned at 5:55 p.m.

Submitted by Eileen Button, Acting Board Clerk