

HERRICK DISTRICT LIBRARY BOARD MINUTES

April 24, 2025 | Holland, Michigan

Members Present Marroquin, Becker, Dewey, Hillen, Kleinheksel, Kool, Van Allsburg

Members Absent Petzak

Staff Director Kooiker, Assistant Director Williams

2025-26 **Approval of Agenda**

Upon motion by Becker, 2nd by Kool, the agenda was approved at 4:31 p.m.

2025-27 **Consent Agenda**

Upon motion by Dewey, 2nd by Kleinheksel, the consent agenda items were approved.

2025-28 **Committee Reports**

Finance Committee next meeting is May 1, 2025; Policy/Personnel met on April 10, 2025, next meeting July 10, 2025.

2025-29 **Resolution Calling for Public Hearing**

Upon a motion by Dewey, 2nd by Becker, a resolution passed to call for a public hearing for the purpose of the annual budget meeting for the budget year covering July 1, 2025 – June 30, 2026 on May 29, 2025 at 4:30 PM.

2025-30 **2025-26 Board Meeting Dates**

Upon a motion by Kleinheksel, 2nd by VanAllsburg, a motion passed to approve board meeting dates for the 2026 fiscal year as presented.

2025-31 **Solicitation and Contribution Policy**

Upon a motion by Hillen, 2nd by Dewey, a motion passed to approve the recommended policy on solicitation and contribution requests at the library.

2025-32 Dress and Manner Code Policy

Upon a motion by Kool, 2nd by Dewey, a motion passed to approve the policy as presented for dress and manner of library staff.

2025-33 Family and Medical Leave Act Policy

Upon a motion by Becker, 2nd by Hillen, a motion passed to approve the FMLA policy as presented, which matches current FMLA law.

2025-34 Gifts to the Library

Upon a motion by Kleinheksel, 2nd by VanAllsburg, a motion passed to accept recent gifts to the library with thanks.

2025-35 Adjournment

Upon a motion by Hillen, the meeting was adjourned at 5:17 p.m.

Submitted by Sara DeVries, Board Clerk